

**Beaver Dam Unified School District
Board of Education Minutes**

Accountability Committee Meeting

July 25, 2016

A meeting of the Accountability Committee of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center at 5:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Administration present: Melissa Gehring, High School Associate Principal, Mark DiStefano, Director of Human Resources, Anne-Marie Woznicki, Director of Business Services, and Steve Vessey, Superintendent.

The superintendent/board of education evaluation process and timeline was reviewed and discussed. The evaluation process follows board policy and will be completed annually. Evaluation tools will be stored in the board cloud. Members of the committee used the majority of time to discuss which months the evaluation process would take place (board and superintendent). The committee ultimately decided to recommend leaving some flexibility regarding which months the evaluations will occur.

Ms. Gehring presented information regarding high school fundraisers. The board discussed the proposed fundraiser, "Drive to Give." The board asked the Superintendent to explore who carries the liability for tests drives during the fundraiser. Members of the board also asked the Superintendent to review the district's fundraising board policies and report back to the board.

Mr. Vessey led a discussion on the legal aspects of a referendum. The board discussed the legal document provided outlining what members of the board, administration and faculty can and cannot do regarding fall referendum messaging. The board discussed being sure the Superintendent only talks about the need for the referendum and ensuring no district resources are used to deliver a vote yes message. Essentially, the board concluded it is best practice for the board and administration to only advocate for need.

Mr. DiStefano provided the updates to the staff handbooks. The handbooks were updated with current contact information and some language revisions.

The next Accountability Committee meeting is scheduled for August 15th.

Minutes submitted by Bev Beal-Loeck, Committee Chair.